

MANSFIELD TOWNSHIP COMMITTEE MEETING

January 13, 2021

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

This meeting was held in person and on the Zoom platform. The Township Committee and the public were able to remotely hear the meeting audio.

Roll Call: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES

Mr. McGuinness made a motion to approve the December 22, 2020 Regular Session Minutes, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Mr. McGuinness made a motion to approve the December 22, 2020 Executive Session Minutes, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Mr. McGuinness made a motion to approve the January 1, 2021 Reorganizational Meeting Minutes, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

RESOLUTION 2020-180 School Board Election Change

Mr. McGuinness made a motion to approve Resolution 2020-180 School Board Election change, which was seconded by Mrs. Mora Dillon.

Mayor Watters opened the meeting for public comment.

Laura Baggerly disagreed to move the school's budget voting date to April because it will cost the taxpayers more money and will not increase public participation and input.

Brenda Sams asked for an explanation of the change from November to April and the benefit to the tax payers. Mrs. Mora Dillon stated it would enable the public to vote on the school budget and there would be more taxpayer oversight. Public currently does not vote on the school budget, but will be able to in April.

Kristie Mastrolacasa, 12 Parkview Drive, asked why this change is necessary. Mrs. Mora Dillon had attended one board meeting and questioned a few expenses. The board functions under adequacy and has gotten grants. Wants to know why this is coming up at this time and what budget issues the Committee is concerned with. Mrs. Mora Dillon stated the Committee feels the taxpayers should have a say in the school budget.

Anna Maria Lalevee , 45 Canterbury Lane, state the board is within their budget. Asked if this has ever happened in the past. Mayor Watters explained that years ago the budget was voted on in the primaries that gave the public a better opportunity for budget oversight. When the vote was moved to November, the Mayor stated that the oversight was minimized.

Dr. Anthony Giordano. Superintendent Mansfield Elementary School, stated that in 2009 the governor implemented a 2% cap and moved the vote to November where the budget no longer had to be voted on. Mansfield's school budget has remained within the 2%. If the budget gets voted down, there will be layoffs of personnel and programming. The taxes for Warren Hills are higher than Mansfield.

Mr. Lavery explained the legislature states you can move the election each year from April to November. They also put in a mechanism that if the Township or the school board wanted to change it, they could by passing a resolution. It has to be done 85 days before the third Tuesday in April so it has to be approved and sent to the County Clerk by January 24th.

Mrs. Mora Dillon requested the public to look at what is being spent.

Kristie Mastrolascasa, 12 Parkview Drive, stated that when they have their budget hearing, it is made relevant to the public, and the public is welcome to review every line item and ask questions at the budget hearings, but no one comes to those hearings. The budget is voted on after that hearing. She also stated that when the public goes through the budget, it leads to personnel cuts of teachers and paraprofessionals and the kids suffer. The public is welcome to attend the budget hearing.

Dr. Anthony Giordano asked that if the budget gets voted down, and goes in front of the Committee and the Committee makes any cuts, will taxes still go up. Both Mr. Lavery and Mayors Watters said they probably will not go up.

Mark Smith, 528 Mt. Bethel Rd, if the budget is moved to April to be approved, they would not be able to send it to the County and the State in time and would reduce the quality education they provide.

Karen Mele, 102 Highview Terrace, stated by moving it to April, less people will vote because more people show up to the November election.

Mayor Watters asked for further comment from the public, seeing none, the public portion was closed.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

CLERK'S REPORT

Ms. Hrebenak stated:

- Would like to speak to the Committee in Executive Session about the list of properties.
- Mr. Kastrud sent his report and will be reporting next week in regards to the State Aid reimbursement and the road paving quantities for the roads to be milled and paved.
- Developer's Agreement for Brinkerhoff development is completed and has been reviewed and approved by Mr. Lavery, Esq. Mr. Lavery will provide a copy of this for the next meeting, but would like the Township Committee to authorize the Mayor's signature tonight.

Mr. McGuinness made a motion to approve Mayor Watters signing the Developer's Agreement for the Brinkerhoff Development, which was seconded by Mrs. Mora Dillon

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

- Junkyard Licenses applications for Port Murray Auto and Insurance Auto Auctions Group.

Mr. McGuinness made a motion to approve the junk dealer's license applications for Port Murray Auto and Auto Auctions Group, which was seconded by Mrs. Mora Dillon

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

- Energy Supplier RFP has been received and the new price is .086 and the previous price was .0892.

FINANCE REPORT

Mrs. Mollineaux stated:

- She is buttoning up 2020 to get the finance system rolled over.

- Mayor Watters stated RFPs will be discussed in Executive Session.

EMPLOYEES' REPORTS

Mrs. Fascenelli stated the Green Team has obtained another free Trex bench which will be placed outside the Police Department doors.

Mr. Snyder stated Truck 3 is out, had to replace the turbo. Truck 8 has to be put on a computer due to check engine light and intermittent loss of power. Asked about the Squad; will be discussed in Executive.

PUBLIC PORTION

Mayor Watters opened the public portion of the meeting.

Carol Thompson – Asked about a follow up to the October and December letters she sent to the Township Committee about the abatements to nuisance that the conditions from the Land Use Board resolutions are not being re-enforced. The Zoning Officer has not responded to her; he was supposed to issue violations on a daily basis. The Superior Court order is not being complied with. Mr. Lavery reviewed the letters. There is a violation and he will follow up with our Zoning Officer.

Mayor Watters asked for further public comments; seeing none, public portion was closed.

RESOLUTIONS

RESOLUTION # 2021 –38
REFUND OF OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Communications Construction Group, LLC. issued checks in May 2020 in the combined amount of \$ \$2,200.00 for Outside Employment of Off-Duty Police (quasi-public matters) account with The Township of Mansfield, County of Warren,

WHEREAS, there is a remaining balance of \$ 700.00 in their account,

NOW, THEREFORE, BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 700.00 to Communications Construction Group, LLC.

Mr. McGuinness made a motion to approve Resolution 2021-38, which was seconded by Mrs. Mora Dillon

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

REFUND OF OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Verizon (First Energy) issued a check in February 2019 in the amount of \$ 900.00 for Outside Employment of Off-Duty Police (quasi-public matters) account with The Township of Mansfield, County of Warren,

WHEREAS, there is a remaining balance of \$ 200.00 in their account,

NOW, THEREFORE, BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 200.00 to Verizon (First Energy).

Mr. McGuinness made a motion to approve Resolution 2021-39, which was seconded by Mrs. Mora Dillon

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

RESOLUTION 2021-40
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY

**AUTHORIZING EXECUTION OF AN EMPLOYMENT AGREEMENT WITH CERTIFIED PUBLIC WORKS
MANAGER-JOHN C. SNYDER, JR**

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey finds and declares that it is in the best interests of the citizenry of the Township of Mansfield to continue to retain the services of the Certified Public Works Manager John C. Snyder, Jr. pursuant to a written agreement; and

WHEREAS, the Township Committee further finds and declares that John C. Snyder, Jr. possess the experience, judgement, and aptitude necessary to continue to provide services to the Township of Mansfield as Certified Public Works Manager; and

WHEREAS, the Township Committee further finds and declares that the Township has negotiated a written employment agreement with John C. Snyder, Jr. for the provision of services as aforesaid; and

WHEREAS, the Township Committee further finds and declares that it is in the best interests of the citizenry of the Township to authorize the execution of the employment agreement with Certified Public Works Manager John C. Snyder, Jr.:

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield does hereby authorize employment agreement. Said agreement will remain on file in the Township's Clerk's office.

Mr. McGuinness made a motion to approve Resolution 2021-40, which was seconded by Mrs. Mora Dillon

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

RESOLUTION # 2021 –41
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
TO PAY UNUSED VACATION TIME

WHEREAS, JoAnn Fascenelli was unable to utilize all of her 2020 vacation time during the calendar year 2020 due to circumstances beyond her control; and

WHEREAS, per the Personnel Policy of the Township of Mansfield, employees are only entitled to carry five (5) vacation days into the following calendar year; and

WHEREAS, JoAnn has requested, in writing, that she be allowed to be reimbursed for the vacation days that would lapse per the policy;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, that the CFO is directed to process a payment to JoAnn Fascenelli for unused vacation time.

Mr. McGuinness made a motion to approve Resolution 2021-41, which was seconded by Mrs. Mora Dillon

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

RESOLUTION # 2021- 42

TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES

WHEREAS, Ordinance Number 2020-14 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2021, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Joseph Watters	Mayor	\$ 600.00
Desiree Mora Dillon	Deputy Mayor	\$ 259.00

Mr. McGuinness made a motion to approve Resolution 2021-42, which was seconded by Mrs. Mora Dillon

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

2021-43

A RESOLUTION OF THE *TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD* AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

February 3, 2021

WHEREAS, the *Township of Mansfield* has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the *Township of Mansfield* intends to utilize the online auction services of *Max Spann* located at www.maxspann.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9,

NOW, THEREFORE, BE IT RESOLVED by the *Township of Mansfield* Committee of the *Township of Mansfield* in the County of Warren, State of New Jersey, that the *Township of Mansfield* is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.maxspann.com; and be it further

RESOLVED, that the terms and conditions of the agreement entered into between *Max Spann* and the *Township of Mansfield* are available at www.maxspann.com and in the *Township of Mansfield*, *Warren* Clerk's office; and be it further

RESOLVED, the Township reserves the right to reject bids or remove properties from the auction list at any time; and be it further

RESOLVED, that a certified copy of the within Resolution be forwarded by the *Township of Mansfield* Clerk to the following:

Resolution 2021-43 will be discussed in Executive Session.

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session.

Mr. Lavery stated the Executive Session discussion will include:

- Contractual matter dealing with RFPs
- Contractual matter dealing with Land Auction
- Contractual matter dealing with EMS Squad

Mr. McGuinness made a motion to go into Executive Session, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 8:46 pm.

Roll Call: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Mr. Lavery announced the return from Executive Session at 8:46 pm where they discussed:

- Contractual matter dealing with EMS Squad Shared Service Agreement
- Contractual matter dealing with RFP Auditor
- Contractual matter dealing with Property Auction

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mr. McGuinness made a motion to send a revised list of properties to Max Spann and approve Resolution 2021-43, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Mr. McGuinness made a motion to adjourn at 8:47 pm, which was carried by all.